



## Finance Internship

Bidvest Insurance is a non-Life insurer within the Financial Services division of the larger Bidvest Group and operates alongside other great companies such as Bidvest Bank, Bidvest Life, FMI, Compendium Insurance Brokers and others.

Bidvest Insurance was founded in 1997 and provides niche value added products to customers through its Direct Channel which operates via call centres, as well as its Affinity Channel that partners with distribution networks. Our products are designed to protect consumers and deliver exceptional service levels when our customers need us most, so that we can deliver on our purpose 'To protect everyday South Africans, against foreseeable events and their financial losses, so that we can all contribute to a better South Africa'.

We have successfully expanded and evolved through our dedicated commitment to our values, customers, partners, and staff. Interested individuals looking to join Bidvest Insurance can expect to join a young and energetic team that challenge convention and who are intent on building long term relationships with all stakeholders.

Being a part of Bidvest, one of South Africa's leading services, trading and distribution groups, your career aspirations with us are only limited by your own imagination.

### Position Overview

As a Finance Intern, you will have the chance to apply your knowledge of finance to real-world financial modelling, analysis, and reporting. You will work closely with our experienced finance team, and your ideas and creativity will be valued as we strive for continuous improvement and innovation. This internship is an excellent opportunity to gain hands-on experience in a dynamic, fast-paced work environment.

### What You'll Need



#### Attention to Detail

We like to keep our eyes on the prize at Bidvest Insurance! And that requires a strong need for attention to detail as it's the small things that can make a **BIG difference!**



#### Leader

Leadership is a characteristic which is celebrated and encouraged through our company culture and we expect our senior staff members to **lead by example**



#### Think on your feet

Hand in hand with innovation, you need to be able to think on your feet. We work in a fast paced environment which often requires us to **adapt and think fast!**

### Our Values

At Bidvest Insurance, we are all part of a BE'VOLUTION where we live our values each and every day for the benefit of our colleagues, customers, partners, stakeholders and our environment.



Our curiosity drives us to constantly improve our business



Anyone can do ordinary, we do extraordinary



Treat everyone with respect, in & outside our company



We always do the right thing, even when no one is looking



We're enthusiastic in everything we do - our energy is infectious



We're committed to understanding our customers, partners and colleagues

## Key Responsibilities and Duties

- ▶ Assist Accountants with preparation of financial management reports.
- ▶ Assist Accountants with preparation of reconciliation of General Ledger accounts.
- ▶ Assist in preparation of monthly audit schedules.
- ▶ Assist Accountants with preparation of quarterly board reports.
- ▶ Assist Accountants to prepare ad hoc reports as requested by EXCO.

## Qualifications

- ▶ Grade 12/ Matric
- ▶ Degree/Diploma in Finance / BCom Accounting or and relevant qualification
- ▶ Certified copy of your ID.
- ▶ Certified copy of Academic Transcript.
- ▶ Your CV and motivational letter
- ▶ Must be an SA Citizen between the age of 18-35 years old.
- ▶ Must not have previously done an internship prior (SETA/Government).

## Knowledge and skills

- ▶ Written and verbal communication skills
- ▶ Interpersonal skills
- ▶ Detail orientation
- ▶ Desire and potential to learn.
- ▶ Self-Motivated
- ▶ Prioritize tasks as needed.

### Submissions:

Preference will be given to PDI candidates in line with our EE

Interested candidates to please submit their CV to: [jobs@bidvestinsurance.co.za](mailto:jobs@bidvestinsurance.co.za)

Should you not hear from us within 2 weeks from date of application, please consider yourself unsuccessful

Bidvest Insurance is an authorised Financial Services Provider FSP46395



