



WE ARE HIRING

Durban



Financial Accountant

Bidvest Insurance Bidvest Insurance is a short-term insurer within the Financial Services Division of The Bidvest Group. We operate alongside other great companies such as Bidvest Bank, Bidvest Life, FMI, Compendium Insurance Brokers and many more.

Bidvest Insurance was founded in 1997. Our mission is to protect everyday South Africans against foreseeable events and their financial losses, so that we can all contribute to a better South Africa. We have successfully expanded and evolved our product and service offering through our dedicated commitment to our values, our customers, partners and amazing staff.

Interested individuals looking to join Bidvest Insurance can expect to join a young, dynamic and energetic team that challenge convention and who are intent on building long-term relationships with all our stakeholders.

Position Overview

The suitable candidate will be responsible for quality, timeous, analysed and accurate monthly reporting submissions to the Financial Manager, ensuring that the company’s reporting requirements are adequately addressed.

What You’ll Need



Attention to Detail

We like to keep our eyes on the prize at Bidvest Insurance! And that requires a strong need for attention to detail as it's the small things that can make a **BIG difference!**



Compassion

A large reason why we exist is because **we care!** It's important that we care for our customers, our business our environment and each other



Positive Attitude

We believe in creating a positive work environment that is enjoyable to be apart of and we look to the individuals of the company to make a **positive contribution** to our culture

Our Values

At Bidvest Insurance, we are all part of a BE'VOLUTION where we live our values each and every day for the benefit of our colleagues, customers, partners, stakeholders and our environment.



Our curiosity drives us to constantly improve our business



Anyone can do ordinary, we do extraordinary



Treat everyone with respect, in & outside our company



We always do the right thing, even when no one is looking



We're enthusiastic in everything we do - our energy is infectious



We're committed to understanding our customers, partners and colleagues

Key Responsibilities and Duties

Reporting, preparation and analysis

- ▶ Ensuring that accurate flash reporting packs and final accounts are submitted to the Financial Manager timeously
- ▶ Completion of monthly management accounts and general ledger reconciliations
- ▶ Preparation of the monthly management pack for the Reporting Channels
- ▶ Assisting with financial commentary and value driver analysis
- ▶ Preparation of the group reporting pack
- ▶ Monthly completion of the underwriting and product profitability value driver report

Planning, budgeting and year-end

- ▶ Maintenance of the budget and forecast models
- ▶ Managing the business cash flows and cash flow forecasts
- ▶ Assist in the preparation of the annual financial statements
- ▶ Assisting auditors with queries

Other duties

- ▶ Preparation of the commission calculations
- ▶ Assistance with the preparation of board packs
- ▶ Supervision of the Debtors and Finance Clerk
- ▶ Support on the application of new accounting standards
- ▶ Keep updated with new tax, accounting and other legislation and standards and the effects on the business

Qualifications

- ▶ B. Com or Equivalent accounting degree
- ▶ Experience: 3 to 5 years
- ▶ SAICA Articles – preferable
- ▶ Experience within the insurance industry advantageous
- ▶ Experience within an accounting role, focused on financial reporting

Knowledge and skills

- ▶ Advanced Microsoft office (word, excel, PowerPoint, outlook)
- ▶ Strong analytical skills with attention to detail
- ▶ Excellent interpersonal and communication skills
- ▶ Committed to deadlines and ability to work under pressure
- ▶ Effective time management
- ▶ Problem resolution focused
- ▶ Support and drive the business' core values
- ▶ Maintain a positive attitude and drive

Submissions:

Preference will be given to PDI candidates in line with our EE

Interested candidates to please submit their CV to: jobs@bidvestinsurance.co.za

Should you not hear from us within 2 weeks from date of application, please consider yourself unsuccessful

Bidvest Insurance is an authorised Financial Services Provider

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